



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## LABORATORY TECHNICIAN

Job Number: 20000917

Job Code: 40040V000101

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 12/16/1988

Job Revised: 02/16/2008

Grade: 09 Salary (MIN - MID):

\$11,224-\$14,869 - Hourly

\$1,823.90-\$2,416.22 - 37.5 Hr. Monthly Salary

\$1,945.50-\$2,577.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Performs a variety of routine, well defined scientific chemical analysis in a bacteriological and/or chemical laboratory. Assists in the development of new and modified laboratory techniques. Serves as lead worker reviewing the work of and training laboratory assistants; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE:**

Must have two years of experience as a laboratory assistant.

#### **Substitute EDUCATION for EXPERIENCE:**

Additional training including the completion of educational courses involving laboratory experience will substitute for the experience on a year-for-year basis.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

#### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

NONE

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Under close supervision acts as lead worker coordinating laboratory assistants and organizing work schedules. Performs routine chemical analysis of samples. Makes reagents necessary for chemical analysis. Assists in selecting the proper method(s) to be employed in the chemical analysis of samples. Operates and maintains routine equipment such as microscopes, analytical balances, pH meters, chromatographs, spectrometers and other laboratory equipment utilized in the chemical analysis of soils, waters or fish tissue, motor fuel or pesticide samples. Reviews the work of and trains laboratory assistants. Prepares reports of chemical analyses of samples. Maintains records of methods and procedures employed in the processes utilized in analysis of samples. Prepares samples for complex chemical analyses.

**UNIQUE PHYSICAL REQUIREMENTS:**

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in a laboratory setting. Work involves exposure to chemical solvents that could be explosive and breathing hazardous solvents. Occasional stress will be created due to hazardous working conditions.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*